



CAREERS

# Accounting Technician

Brantford, ON – full time in person

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HOLSTEIN CANADA is the largest dairy breed association in Canada, serving our membership and all active dairy producers since 1884. With dynamic leadership and a clear vision, we are building an exciting, tech-friendly future. We offer a strong team-oriented workplace, supportive leadership, and the chance for you to develop along with us.

You enjoy working on a small team that fosters a dynamic and engaging atmosphere. You are approachable, accurate and a problem solver with impeccable follow-up skills. You have experience in full cycle accounting and freely share knowledge and experiences that can lead to initiative solutions and common goals.

## In this role, YOU WILL:

- Monitor the daily bank position and forecast cash receipts and payments, updating the rolling 90-day cashflow forecast
- Process monthly journal entries
- Balance Sheet account reconciliations including bank reconciliation
- Loan & Investments schedules
- Full Cycle accounting for sister association including accounts payable, journal entries, bank reconciliation and preparation of GST/HST and QST tax filings
- Prepare year-end working papers to support annual audit / review engagements
- Support Controller and line managers with annual budget process and various projects and reports
- Ad hoc reporting and duties as required

## YOU OFFER:

- 3-5 years progressive general accounting experience
- 3-year college diploma and/or recognized accounting program
- Solid understanding of accounting concepts and practices, including Canadian GAAP
- Ability to work independently and as part of a team
- Strong analytical, organizational, problem-solving and planning skills
- Advanced skills in MS Excel
- Clear communication written and spoken in English

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*We are committed to providing a barrier-free recruitment process. If you require accommodation at any step in the process, we will work with you to meet your needs – simply contact a member of the HR team with your request. Thank you for your application to Holstein Canada. Due to the volume of applications, only selected candidates will be contacted.*

**BONUS FEATURES:**

- Experience with Sage 50 and Dynamics Great Plains
- Payroll knowledge
- French language

Contact: [hr@holstein.ca](mailto:hr@holstein.ca)

Submit application by: **May 1, 2025**